AGR Application Checklist

		<u>CHECK</u>
1.	AGR Consideration Memo (AGR only)	
	NGB 34-1 (M-DAY only)	
2.	Exception To Policy (AGR only): If you do not meet a requirement for the job, you must submit an ETP with COC signatures to be considered.	
3.	MEDPROS (IMR): (All applicants) PHA within 1 year, HIV within 2 years	
4.	SOLDIER RECORD BRIEF (SRB): All Soldier's race, ethnicity, and gender must be redacted from all SRB(s). These changes will help ensure that selection boards are as fair and impartial as possible. The only authorized record brief is the one not showing diversity information. *if your SRB does not show your ASVAB scores, attach DD form 1966 **if you have taken an ASVAB re-test, please include the results	
	DA 705 / DA 3349 / Commanders statement that SM is not on weight control rogram (All applicants)	
6.	OER/NCOER: (All applicants) Last 4. If missing, include a MFR with explanati *Letter of recommendation for E4 or Officer with no OERs	on 🗌
7.	Security Clearance Verification Memo (All applicants)	
8.	NGB form 23: (M-DAY only) Retirement Points Statement	
9.	DD form 369 (M-DAY only): Police record check, less than six months old *If applicable, any and all violation must be submitted with dispositions **Non RRC AGR must submit if applying for a Recruiting and Retention Job	
10.	HRR Form 600: POSTA Questionnaire *AGR that are not currently in Recruiting and all M-DAY must submit if applyin Recruiting and Retention Job	g for a

- 11. Upload all documents in the above order to https://ftsmcs.ngb.army.mil/protected/
 Jobs/
- 12. Delete all documents that do not pertain to your application before submitting
- 13. Do not upload the job announcement or checklist with the packet
- 14. Contact AGR branch if you have any questions ng.la.laarng.mbx.agr-branch@mail.mil
- 15. AGR Branch is not the QC'ing entity, packets will be sent to the unit as is
- 16. If any information that affects the SM being qualified for the job is left out, SM will be disqualified

DEPARTMENT OF THE ARMY

JOINT FORCE HEADQUARTERS-LOUISIANA J1- HUMAN RESOURCES OFFICE 6400 SAINT CLAUDE AVE, BLDG 3018 NEW ORLEANS, LOUISIANA 70117

NGLA-JPM-HA October 1, 2020

MEMORANDUM FOR NGLA-JPM-HA, ATTN SFC Jonathan Smith, 6400 St. Claude Ave., Jackson Barracks, New Orleans, LA 70117

SUBJECT: Notification of interest in AGR vacancy announcement 100-20

1. I want to formally announce my interest in the above mentioned AGR vacancy.

a. Name: Jonathan M. Smith Grade: E7

b. SSN: 123-45-6789 Unit Assigned: JFHQ LAARNG

c. Current Duty MOS: 42A4O Current Duty Position: Staffing NCOIC

d. Address: 6400 St. Claude Ave., New Orleans, LA 70117

e. Phone Number: (504) 867-5309

f. HOR: 6400 St. Claude Ave., New Orleans, LA 70117

2. Below is a listing of my past AGR positions and units starting with the most recent.

a. Staffing NCOIC JFHQ
b. Retirements NCOIC JFHQ

c. Training NCO HHB 1-141 FA BN
d. Unit Supply NCO HHB 1-141 FA BN
e. Admin NCO HQ 1-141 FA BN

f. g.

3. Below is a listing of all MOS I have obtained:

13R 92Y 42A 13J 13D 13E

4. The POC is the undersigned at jonathan.m.smith71.mil@mail.mil

5 Encls JONATHAN M. SMITH

IMR
 SFC, LAARNG
 SRB
 Staffing NCOIC

3. DA 705 & HT/WT statement

4. NCOER (4)

5. Security Clearance Verification





DEPARTMENT OF THE ARMY

JOINT FORCE HEADQUARTERS-LOUISIANA J1- HUMAN RESOURCES OFFICE 6400 SAINT CLAUDE AVE, BLDG 3018 NEW ORLEANS, LOUISIANA 70117

NGLA-JPM-HA October 1, 2020

MEMORANDUM THRU

1-141 FA BN, 6400 St. Claude Ave. New Orleans, LA 70017 256 IBCT, 1806 Surrey St. Lafayette, LA 70508

FOR Office of the Adjutant General, JFHQ-LA, ATTN: NGLA-JPM-HA, Jackson Barracks, New Orleans, LA 70117

SUBJECT: REQUEST EXCEPTION TO 36/24 MONTH STABILIZATION POLICY: Smith, Jonathan M., SFC, 1234, 13J4O, HHB 1-141 FA BN

1. The purpose of this memorandum is to request an exception to the 36/24 Month Stabilization Policy, as stated in the LAARNG AGR Enlisted Career Management Policy, dated 01 November 2020. This will allow me an opportunity to apply for the below vacant position.

VA number: 100-20 Closing date: November 1, 2020

Job title: Readiness NCO Unit: JFHQ LAARNG

- 2. Justification for this request is based on the following:
 - a. Does Soldier otherwise meet the requirements? YES
 - b. Reason(s) the Soldier is requesting a waiver. I am great
- 3. The chain of command recommends the below for the request provided by the Soldier. (sign beside the recommendation)

BN: CDR BDE: AGR NCOIC CONCUR CONCUR

NON-CONCUR NON-CONCUR

4. The POC for this matter is the undersigned at jonathan.m.smith71.mil@mail.mil

JONATHAN M. SMITH SFC, LAARNG Staffing NCOIC



APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION

The proponent agency is ARNG-HRH. The prescribing directive is NGR (AR) 600-5 / ANGI 36-101

PRIVACY ACT STATEMENT

AUTHORITY: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5, ANGI 36-101.

PRINCIPAL PURPOSE: To provide information for use in determining eligibility/qualifications for Active Guard/Reserve (AGR) positions. A copy will be provided to the applicant. The original will be maintained by the human resources office for State records. For organizational use only. ROUTINE USES: None. DISCLOSURE: Voluntary, however if not provided you will not be considered for the AGR program.							
POSITION ANNOUNCEMENT # 100-20	POSITION TITLE Readiness NCO						
NAME (Last, First, Middle)					DATE OF	BIRTH (yyyy	mmdd)
CURRENT HOME ADDRESS (Stre 6400 St. Claude Ave., New					HOME PH		04) 867-5309
DATE OF ENLISTMENT (Enlisted)		GRADE	MOS/SSI/	AFSC	ETS DATE	=	
DATE OF FEDERAL RECOGNITION	N (Officer/WO)	GRADE	BRANC	CH	MRD DAT	E	
SECURITY CLEARANCE							
	SECTION I - E	DUCATION AND	SPECIAL QUALIFICA	ATIONS			
1. COLLEGE OR UNIVERSITY (Ac	credited Colleges only, attach seper	rate sheet(s) if i	necessary.)				
Name, City & State		Date From	Date To	Degree Progr	ram	Credit Hours	Quarter/Semester
Chief Undergraduate Subject							
Chief Graduate Subject							
2. OTHER SCHOOLS OR TRAININ	G (Vocational, Trade or Business)			_			
Name, City & State		Date From	Date To	Course	Title	Но	ours Completed
3. SKILLS AND QUALIFICATIONS (Examples - Special skills and qualifications, word processing speed (WPM), certfications on wheel and track vehicles, etc. Also list any licenses or certificates held (RN, Pilot, CPA), etc.)							
SECTION II - EMPLOYMENT HISTORY							
May we contact your present employer regarding your character, qualification, and record of employment? (A "NO" answer will not affect your consideration for employment.) CHECK ONE: YES NO							
1. NAME AND ADDRESS OF CURI	RENT EMPLOYER	-	DATES E	MPLOYED TO	AVE	ERAGE HRS.	PER WEEK
TITLE OF POSITION	IMMEDIATE		& PHONE NUMBER		<u> </u> - Employe	EES YOU SUI	PERVISED
TYPE OF BUSINESS		SON FOR LEAV		•			
DESCRIPTION OF WORK (Descri	be your specific responsibilities and	d accomplishme	ents)				

SECTION II - EMPLOYMENT HISTORY (Continued)											
OTHER EMPLOYMENT											
May we contact this employer regarding your character, qualification, and record of employment? (A "NO" answer will not affect your consideration for employment.) CHECK ONE: YES NO											
2. NAME AND ADDRESS OF PRIOR EMPLOYER			DATES EN	MPLOY	⁄ED	AVEF	RAGE HRS. PE	R WEEK			
						FROM	то				
TITLE OF POSI	TION			IMME	EDIATE SUPERVISOR	R & PHONE NUMBER		NUMBER O	F EMPLOYEE	ES YOU SUPE	RVISED
TYPE OF BUSI	NESS			YOUR	R REASON FOR LEA	VING					
DESCRIPTION	OF WORK (Describe v	our specific res	ponsibil	ities and accomplish	ments)					
					·						
					SECTION III - M	ILITARY HISTORY					
1 MILITARY SE	RVICE (Start	with most	recent service a	and show		nd duty in reverse chro	nologi	cal order)			
FROM	TO	AC	ARNG/ANG	RC	GRADE GRADE	ORGANIZA		car oracr.)		DUTY	
2. MILITARY TF FORMAL MILIT		ING COME	PI FTFD								
	E TITLE AND		DUF		OF COURSE			RESPONDEN			
000110		TTOMBER	WE	EKS	DAYS	COURS	SE/SU	BCOURSE TIT	LE	CC	OURSE HOURS
3. MILITARY QU			primary MOS/	SSI whic	ch has been awarded	on orders.)					
MOS/SSI/AFS	C DATE A	WARDED	INDICATE H	OW QU	ALIFICATIONS WER	E OBTAINED (Service	School	I, On the Job I	raining, Civili	an Experience	, etc.)
4. INDICATE ANY ON THE JOB TRAINING WHICH IS QUALIFYING FOR AN MOS/SSI WHICH HAS NOT YET BEEN AWARDED ON ORDERS DUTY MOS/SSI/AFSC EXACT TITLE OF POSITION FROM					TO.						
DUTY MOS/SSI/AFSC				EXACT IIILE	UF PUSITION				FROM	ТО	
											1

	SECTION IV - PERSONA	AL BACKGROUND QUESTIONAIRE				
YES NO	(All Applicants Must Complete) Utilize the Continuation/Remarks sector Attach a seperate sheet of paper if more space is necessary.	tion to fully explain any "YES" answers (except 9 & 17).				
	Attach a seperate sheet of paper if more space is necessary. 1. Within the last five years, have you been fired for any reason? 2. Within the last five years, have you quit a job after being notified that 3. Have you ever been convicted, forfeited collateral, or now under cl 4. During the past seven years, have you been convicted, imprisoned offense against the law not included in Question 3? 5. While in the military, have you ever been convicted by a General Co 6. Does the United States Government employ, in a civilian capacity 7. Do you receive or are you entitled to receive federal, military retire federal, civilian service, or eligible for immediate federal civil service? 8. Have you ever been removed from military service due to unsuitab 9. Will you be able to complete a minimum of 5 years of continuous A Mandatory Removal Date (MRD)? 10. Are you a candidate for an elected office, holding a civil office (fu AR 600-20/ANGI 36-101/DoD Directive 1344.10, Political Activities by 11. Have you been involuntarily removed from unit (Selected Reserve retention board action? 12. Have you been involuntarily removed from unit (Selected Reserve including, but not limited to, relief from command in the past year? 13. Do you currently possess or is a report of suspension of favorab 14. Have you been voluntarily separated from the AGR Program or vol. (OFFICERS AND WARRANT OFFICERS ONLY.) Have you been State Headquarters or Department of the Army Headquarters within to 17. Have you met the minimum physical fitness requirements for each and the past year.	at you would be fired? narges for any felony or firearms or explosives offense against of any felony or firearms or explosives offense against of any felony or parole, or forfeited collateral or are you now use out that Martial? For as a member of the Armed Forces, any relative of yours by be dor retainer pay, service annuities, or other compensation based or retainer pay, service annuities, or other compensation based of the Armed Forces on Active Federal Service (If or part-time) or engaged in partisan political activities as defined members of the Armed Forces on Active Duty? For service based on maximum years of service, qualitative retents of the Armed Forces on Active Duty? For service for cause or been relieved for cause from any duty as the actions pending? For one or more days within the past year? (ARNG Applicants obluntarily separated in lieu of adverse action? For non-selected for promotion as not best qualified for promotion the past 12 months? For continuation/Remarks	olood or marriage? ed upon military, vice or your ned in stion or selective esignment, Only) board convened by (Air Force)?			
	SECTION VI - CERTIFICATIONS AN	ID AUTHORITY FOR RELEASE INFORMATION				
Lhous	omploted this application with the knowledge and understanding the	at any or all items contained berein may be subject to inves-	tigation I cancert			
to the r	I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation. I consent to the release of information concerning my capacity and fitness by employer, educational institution, law enforcement agencies, and other individuals and agencies to personnel specialists for purpose of employment. I also understand that a false answer to any question in this application may be grounds for not being employed, or for being released after I begin work.					
I		SIGNATURE	DATE			
	that all of the statements made by me are true, complete, and to the best of my knowledge and belief and are made in good faith.	5.5.7.151.2				



DEPARTMENT OF THE ARMY

JOINT FORCE HEADQUARTERS-LOUISIANA J1- HUMAN RESOURCES OFFICE 6400 SAINT CLAUDE AVE, BLDG 3018 NEW ORLEANS, LOUISIANA 70117

NGLA-JPM-HA October 1, 2020

MEMORANDUM FOR President of the Board

SUBJECT: Height and Weight Statement

1. I certify the below listed soldier has been weighed and taped (if required) IAW AR 600-9:

Rank/Name: SFC Jonathan Smith DOB: 1/1/80

Date Weighed/Taped: 10/1/20

Actual Weight: 200 Height: 70"

Table Weight: 181

Actual Body Fat %: 20.00%

Authorized Body Fat %: 24.00%

Attached is a copy of the DA Form 5501-R/5500-R (if applicable).

2. The POC is the undersigned at blatant.l.obvious.mil@mail.mil

BLATANT L. OBVIOUS CPT, MI, LAARNG Commanding



RECRUITING AND TRAINING CADRE SUITABILITY QUESTION The proponent for this form is ARNG-HRR.	NNAIR	=					
Disclosure : This is required before hiring into a position that supports the accomplishment of the	ecruiting r	nission	١.				
Section I: Soldier Information							
1. Soldier's Name (Last, First, Middle):	2. Rank/Grade:						
3. Unit of assignment:							
4. Position Applying for:							
Section II: Type I Offenses (Over the Soldier's Lifetime)							
Have you received a civilian or military conviction, or a finding of guilty in a field grade Article 15, Uniform Code of Military Justice (UCMJ) proceedings for any of the offenses listed below:	YE	S	NO				
5. Possessing, distributing, receiving, or viewing child pornography (Article 134 UCMJ).]					
6. Forcible sodomy or bestiality (Article 125 UCMJ) (Article 120 or 134 after 1 January 2019).							
7. Any offense punishable under Article 120, 120a, 120b, and 120c UCMJ (Articles 120, 120b, 120c, and 130 after 1 January 2019); similar civilian offense (rape, sexual assault, aggravated sexual contact, abusive sexual contact, stalking, sexual abuse of a child); or any attempt to commit such acts.]					
8. Prohibited activities with a subject of recruiting efforts, future Soldier, or initial entry trainee that fall under DoD Instruction 1304.33, enclosure 3, paragraph 1a(1)(a–c). (Article 93a after 1 January 2019)]					
9. Domestic violence or child abuse (as defined in DoDI 6495.03 or AR 608-18); violent crimes; similar civilian offenses; or attempts to commit such acts (Article 88 UCMJ).]					
10. Previous separation from any Service for any Type I offense listed above.							
11. Any conviction that requires an individual to register as a sex offender.]					
Note: For Type II and Type III Offenses, "adverse information" is any substantiated adverse finding or conclusion from an officially documented investigation or inquiry, or any other credible information of an adverse nature. To be credible, the information must be resolved and supported by a preponderance of the evidence. To be adverse, the information must be derogatory, unfavorable, or of a nature that reflects clearly unacceptable conduct, integrity, or judgment on the part of the Soldier.							
Section III: Type II Offenses (Over a Soldier's Military Career, Including Sister Services)							
Note: Information in the Soldier's record suggestive of a Type I offense that does not result a finding of guilty in a field grade Article 15 proceeding will be treated as a Type II offense a approval authority.				or			
Is there adverse information listed against you for any of the offenses listed below:	YES		NO				
12. Sexual harassment (Article 92, 93, or 117 UCMJ).]					
13. Prostitution or pandering (Article 134 UCMJ).]					
14. Sexual activity with a subordinate or fraternization of a sexual nature.							

15. Conduct in violation of the Army's po organizations or activities or criminal gar						
16. Any special or general courts-martial (other than a conviction for Type I offens						
17. Any criminal offenses involving a chil	d or children (other than Type I offenses).					
18. Extramarital sexual conduct or inappropri 4-14 or 4-15 (other than sexual activity with a	ate relationship in violation of AR 600-20, paragraphs a subordinate or fraternization of a sexual nature)					
19. Wrongful broadcast or distribution of	intimate visual images (Article 117a UCMJ).					
20. Illegal drug use or possession or dis prescription medication and synthetic drug						
21. Initial enlistment waivers for derogate	ory information related to any Type I offense.					
22. Type I offenses for which the Soldier an Article 15 or higher UCMJ action.	was not convicted in a court of law or received					
23. Alcohol abuse (as defined in AR 600 beverage which leads to misconduct, unindividual's performance of duty, physical personal relationships).						
Section IV: Type III Offenses (Within the Last 5 Years Unless Otherwise Stated)						
	ainst you for any of the offenses listed below:	YE	ES	NO		
24. Relief for cause noncommissioned officer evaluation report or officer evaluation report while in current grade or in the past 5 years, whichever is longer.						
25. Previous separation from any Service						
26. Initial enlistment waivers for derogat listed under Type II).						
27. Assault (other than categories listed						
28. Larceny, fraud, or robbery (Articles 1						
29. Burglary (Article 129).						
30. Prohibited activities with a subject of entry trainee that fall under DoDI 1304.3						
Section V: Administrative Reports That Prevent Initial Appointment to These Positions						
31. Are you flagged, barred from reenlistment/extension, or coded with any administrative information indicating legal investigation is underway?						
32. Are you pending determination by a Medical Evaluation Board, Physical Evaluation Board, or Military Occupational Specialty Administrative Retention Review process?						
33. Do you have a current revoked, denied, or suspended security clearance, or failed to attain or maintain a favorable NACLC, tier 3 investigation or higher?						
Section VI: Acknowledgement						
By signing below, I acknowledge I have answered the above sections truthfully and honestly.						
Name. Signature. Date.						

DATE OF REQUEST OMB No. 0704-0007 POLICE RECORD CHECK YYMMDD) OMB approval expires March 31, 2021 The public reporting burden for this collection of information is estimated to average 27 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO ADDRESS SHOWN AT BOTTOM OF FORM. SECTION I - (To be completed by Recruiting Service) 2. NAME OF APPLICANT (Last, First, Middle Name(s), Alias) 3. SEX 4. PLACE OF BIRTH a. CITY b. COUNTY c. STATE MALE FEMALE 5. DATE OF BIRTH 6.a. ETHNIC CATEGORY b. RACIAL CATEGORY (X one or more) 7. SOCIAL SECURITY NUMBER (YYYYMMDD) (4) NATIVE HAWAIIAN OR (1) AMERICAN INDIAN/ALASKA NATIVE (1) HISPANIC OR LATINO OTHER PACIFIC ISLANDER (2) ASIAN 123-45-6789 (2) NOT HISPANIC OR LATINO (3) BLACK OR AFRICAN AMERICAN (5) WHITE 8. ADDRESS IN ADDRESSEE'S JURISDICTION (See "MAIL TO" block) 9. DATES RESIDED AT THIS ADDRESS a. FROM a. NUMBER AND STREET (Include apartment no.) c. STATE d. ZIP CODE (YYYYMMDD) (YYYYMMDD) 10. PERSON MAKING THIS REQUEST a. NAME (Last, First, Middle Name(s)) c. SIGNATURE d. TITLE b. RANK SECTION II - (To be completed by Applicant) PRIVACY ACT STATEMENT AUTHORITY: 10 U.S.C. Sections 136, 504, 505, 12102; 14 U.S.C. Sections 351 and 632; DoDI 1304,2; DoDI 1304,26; and E.O. 9397 (SSN), as amended. PRINCIPAL PURPOSE(S): The information collected on this form is used to screen and identify applicants to the Armed Forces who may have discreditable involvement with the police or other law enforcement agencies. Completed forms are used to conduct background records checks used to determine eligibility of applicants for accession into the Armed Forces. Completed forms are covered by recruiting and official military personnel SORNs maintained by each of the Services. ROUTINE USE(S): The routine uses are found in the associated system of records notices listed below A0601-270, U.S. Military Processing Command Integrated Resources System (USMIRS); http://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-view/Article/570661/ a0601-270-usmepcom-dod/ A0601-210c TRADOC, Army Recruiting Prospect System; http://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570073/a0601-210c-tradoc/ F036 AETC R, Air Force Recruiting Information Support System (AFRISS) Records; http://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/569780/f036-M01133-3, Marine Corps Recruiting Information Support System (MCRISS); http://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570628/m01133-3/ N01133-2, Recruiting Enlisted Selection System; http://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570318/n01133-2/ DHS/USCG-027, Recruiting Files System of Records; http://www.gpo.gov/fdsys/pkg/FR-2011-08-10/html/2011-20225.htm DISCLOSURE: Voluntary, However, failure of the applicant to complete Section II may result in refusal of enlistment in the Armed Forces of the United States, An applicant's SSN is used to conduct the police records check and keep all records together during the enlistment process. **SIGNATURE** 11. I HEREBY CONSENT TO RELEASE FROM YOUR FILES THE INFORMATION REQUESTED BELOW. SECTION III - (To be completed by Police or Juvenile Agency) The person described above, who claims to have resided at the address shown above, has applied for enlistment in the Armed Forces of the United States. Please furnish from your files the information relative to Section III below. A return envelope is provided for your convenience. 12. DOES THE APPLICANT HAVE A POLICE OR JUVENILE RECORD, TO INCLUDE MINOR TRAFFIC VIOLATIONS? NO (If YES, what was the offense or charge, date, disposition and sentence?) 13. IS APPLICANT NOW UNDERGOING COURT ACTION OF ANY KIND? (If YES, give details.) YES NO THIS IS TO CERTIFY THAT THE ABOVE DATA, AS CORRECTED, ARE TRUE AND CORRECT ACCORDING TO THE RECORD ON FILE IN THIS OFFICE. THIS INFORMATION IS CONFIDENTIAL AND CANNOT BE USED IN ANY OTHER MANNER EXCEPT FOR OFFICIAL PURPOSES. 14. DATE (YYYYMMDD) 15. TITLE 16. VERIFIED BY (Signature) LAW ENFORCEMENT AGENCY RECRUITING AGENCY MAIL TO: MAIL FROM: